

# MUSE Circle Chart

## Musical Excellence

"Beauty has the power to transform"

**Chair:** Artistic Director,  
Musical Excellence Co-chair  
(elected)

**Members:** Assistant Director,  
Music Section Leaders,  
Music Librarian, any  
interested choir member

### Main Responsibilities

- Select Music
- Plan and name concerts and CD's
- Commission music
- Plan and implement choir workshops with composers, collaborating artists, etc.

## Social Justice

"Singing for a better world"

**Chair:** Social Justice Co-chairs  
(elected)

**Members:** Community Shares  
(non-profit partnership) Liaison,  
any interested choir member

### Main Responsibilities

- Plan run-out performances to support targeted local groups and issues.
- Support, educate and maintain a diverse organization
- Build community ties with targeted organizations
- Organize activities to educate and implement our philosophy
- Maintain Community Shares membership
- Distribute comp tickets

## Social Change and Musical Excellence

- Seek out music from movements for social change
- Write song introductions
- Write program notes
- Plan themes for concerts

## Heart

**Members: Co-chairs of the 4 Circle Committees**

- Coordinate circle activities
- Produce weekly "Choir Wire" communication to choir members

## Membership and Musical Excellence.

- Plan Annual choir retreat
- Conduct auditions
- Orientation of new members

## Operations and Social Justice

- Organize Run-outs
- Plan socially conscious fundraisers
- Distribute comp tickets

## Membership

"Building a choir into a committed choral community"

**Chair:** Membership Co-chairs  
(elected)

**Members:** Section Leaders, any  
interested choir member

### Main Responsibilities

- \* Assist with communication between directors and membership
- \* Plan social get-togethers
- \* Handle membership attendance and other issues
- \* Plan new member orientation
  - \* Maintain alumnae relations
  - \* Support, educate, and maintain a diverse organization

## Membership and Operations

- ◆ Collection of Membership Dues
- ◆ Distribution of Scholarships for membership dues and travel

## Operations

"Creating the resources to make our dreams"

**Chair:** Managing Director,  
Operations Co-chair (elected)

**Members:** Volunteer (5<sup>th</sup> Section)  
Coordinators, "Friends of MUSE"  
Donation Coordinator, any interested  
choir member

### Main Responsibilities

- ◆ Oversee all communication
- ◆ Upkeep of all databases
- ◆ Sell tickets, ads, MUSE merchandise
- ◆ Maintain website
- ◆ Oversee grant writing & fundraisers
- ◆ Maintain choir office
- ◆ Produce & send PR materials, including quarterly MUSE News newsletter